



## **Warehouse Associates**

**Job Code:** CW17-022

**Hours of Work:** 24 hour operations (Night shift is 10 hour shift Mon-Thu)

**Location:** Richmond, BC

**Department:** Warehousing

**Compensation:** \$15.00-\$26

Being a 24-hour operations, we are able to offer flexible hours. Students are welcome and we will work with your school schedule.

Main responsibilities for this role include:

- Inspect and verify incoming products against supporting documents, record shortages/overages and damaged products
- Manual product unloading; may include product picking
- Value added project work
- Cycle counting

Job requirements for this role include:

- Minimum 19 years of age
- Legally able to work in Canada
- Ability to lift up to 45lb on a regular basis
- Ability to read and interpret documents such as procedure manuals, safety rules, and operating and maintenance instructions.
- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals
- Possess attention to detail skills
- Must have a positive attitude and be even temperament

Please apply in person. On-the-spot interviews conducted. Our office is on 16133 Blundell Road, Richmond and open from 9:00am to 4:00pm Monday through Friday (excluding statutory holidays).